

THE SALVATION ARMY
Ray and Joan Kroc Corps Community Center
St. Joseph County, IN



JOB DESCRIPTION

Position: RJ Kroc Mascot Performer
Reports To: Strategic Planning and Development Director
Classification: Part Time / Hourly on an as-needed basis

Hours

8am -5pm (Must be able to work weekdays, weekends and holidays as needed, hours of operation may vary.)

Job Summary

Mascot Performers are responsible for being positive representatives for the Ray and Joan Kroc Corps Community Center by performing as R.J. Kroc at a variety of school, community, and other events.

I. Key Responsibilities

1. Maintain a consistency of character while performing as RJ Kroc at scheduled events.
2. Arrive on time to events and provide own transportation to and from events.
3. Interact with the public using appropriate mascot behavior.
4. Care for and maintain the RJ Kroc costume.

II. Specific Functions

1. Maintain a consistency of character while performing as RJ Kroc at scheduled events.
 - a. Complete mascot training before performing at events.
 - b. Read event detail sheet before each event to familiarize yourself with the purpose and details, as well as, ensure you have adequate directions to the location.
2. Arrive on time to events and provide own transportation to and from events.
 - a. Obtain directions to event site prior to event to ensure on time arrival at location.
 - b. Transport R.J. Kroc costume from Ray and Joan Kroc Corps Community Center to events and return costume within 12 hours of event.
3. Interact with the public using appropriate mascot behavior.
 - a. Wear the R.J. Kroc costume properly and make sure to never be seen in partial costume.

- b. Never communicate verbally or reveal your identity while in costume.
 - c. Entertain children and adults by interacting in an animated and appropriate manner.
 - d. Distribute promotional materials as requested.
4. Care for and maintain the RJ Kroc costume.
 - a. Communicate effectively with Mascot Spotter and Strategic Planning & Development Director.
 - b. Keep R.J. Kroc costume in appropriate traveling case when transporting.
 - c. Regularly wash the RJ Kroc costume following the care instructions precisely.

III. Expectations

1. Keep a flexible schedule to accommodate requested RJ Kroc appearances and events.
2. Maintain RJ Kroc costume on a schedule that is consistent with events and does not interfere with appearances.
3. Work in a cooperative manner with the other on-site directors of the RJKCCC program, discussing any problems that may be occurring within the facilities in which their programs operate.
4. Attend all scheduled staff meetings and leadership team meetings when required.
5. Follow and ensure adherence to The Salvation Army Policies and Procedures.
6. Perform other assignments/duties as directed.

IV. Qualifications

1. Must be at least 18 years of age.
2. Experience in mascot performing is preferred but not required.
3. Must be able to read, write and communicate in English.
4. Must be at least 5'10" tall (to fit the R.J. costume).
5. Must have experience working with people of all ages; experience working with children is a plus.
6. Must attend and complete mascot trainings as directed.
7. Must be in good physical and mental health and also be able to withstand high degrees of heat inside of the closed mascot costume.
8. Must be flexible with regard to scheduling and be available for events on weekends as well as during the week.
9. Must be able to provide own transportation to events, including the transport of the R.J. Kroc costume.

10. Maintain a professional attitude and approach to problem solving.
11. Certified in CPR and First Aid is preferred.
12. Become certified in Salvation Army Safe From Harm training.
13. Be able to lift and carry 40 lbs.

V. Position Limitations

- A. The individual shall not fail to accurately represent the mission or teachings of The Salvation Army.
- B. The individual shall not fail to keep the Supervisor informed of all critical issues relating to his/her area of responsibility.
- C. This individual will not commit Army resources which have not been approved or allocated.
- D. This position is covered by Workers' Compensation Insurance while on the job, but individual is limited to coverage unless he/she cooperates in properly reporting all work-related injuries or accidents to the supervisor immediately.
- E. The position is not eligible for and does not accrue unemployment benefits, as The Salvation Army does not participate in unemployment compensation insurance.
- F. Qualified individuals must be able to perform the essential duties of the position with or without accommodation. A qualified person with a disability may request a modification or adjustment to the job or work environment in order to meet the physical requirements of the position. The Salvation Army will attempt to satisfy requests as long as the accommodation needed is reasonable and no undue hardship would result.

The Salvation Army Mission Statement

The Salvation Army, an international movement, is an evangelical part of the universal Christian church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

The Kroc Center Mission Statements

In keeping with the mission and holistic approach of The Salvation Army, the Ray and Joan Kroc Corps Community Center provides facilities, programs and services that encourage positive life-changing experiences for children and adults which strengthen families, and enrich the lives of seniors.

The Vision of the St. Joseph County Kroc Center is to:

Promote Wellness, Encourage Excellence, Build Character and Inspire Faith

Special Comments

I further understand that The Salvation Army does not participate in unemployment compensation insurance, and I will not accrue unemployment benefits while working for The Salvation Army.

The Salvation Army uses job descriptions to aid in various human resource functions. A job description normally is shared with the employee at the time of hire and a copy signed by the employee should be kept in the personnel file. It will help you and your supervisor to communicate about job responsibilities. However, these descriptions are not fixed organizational policy. They are guidelines and are subject to change. From time to

Anticipated Start Date 09/01/11

time, you may be requested to perform duties and handle responsibilities that are not a part of your normal job description.

I have read and understand the Position Description as outlined above.

(Signature)

(Date)

(Supervisor)

(Date)